



Scott County Transit System, Inc

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

All applicants are considered without regard to race, color, gender, religion, national origin, age, marital or veteran status, mental or physical disability unrelated to job performance or any other legally protected status.

Date: _____ Position applying for: ☐ Driver ☐ Dispatcher ☐ Other
(For Driver position: Missouri – must have a CLASS-E or higher.)

PERSONAL INFORMATION:

Legal Name:	First	Last	Middle Initial
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Address:	Street	City	State	Zip Code
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Social Security #: _____ Date of Birth: _____

Home Telephone: _____ Email address: _____

Drivers License Number: _____ State: _____

Are you at least 21 years old? ☐ Yes ☐ No

Scott County Transit System complies with the provisions of the Immigration Reform and Control Act of 1986 with respect to the employment eligibility of all employees to work legally in the United States. If you accept employment with Scott County Transit System, you will be required to demonstrate employment eligibility by completing Form I-9 and presenting acceptable documents from the list on the back of that form within three (3) days of hire. Scott County Transit System does not discriminate in hiring or firing based upon an individual's national origin or citizenship.

Are you legally eligible for employment in the United States: ☐ Yes ☐ No

United States Visa status, if applicable: _____

Have you ever been convicted of any crime, including any sex-related crime or child abuse?: ☐ Yes ☐ No

Have you failed or refused a DOT pre-employment test in the past 2 years?: ☐ Yes ☐ No

Employment status desired: ☐ Full Time ☐ Part Time ☐ Temporary

What days/hours are you available to work?

If hired, when could you start: _____

EMPLOYMENT HISTORY (Most Recent First)

Please include the last five years of employment. If more room is needed, add an additional page.

1. Job Title: _____ Employer: _____
Address: _____
Duties: _____

Dates of Employment (month/year) From: _____ To: _____
Starting Salary: _____ Ending Salary: _____ ☐ Full Time ☐ Part Time ☐ Temporary
Supervisor: _____ Phone #: _____
May we contact? ☐ Yes ☐ No
Reason for Leaving: _____

2. Job Title: _____ Employer: _____
Address: _____
Duties: _____

Dates of Employment (month/year) From: _____ To: _____
Starting Salary: _____ Ending Salary: _____ ☐ Full Time ☐ Part Time ☐ Temporary
Supervisor: _____ Phone #: _____
May we contact? ☐ Yes ☐ No
Reason for Leaving: _____

3. Job Title: _____ Employer: _____
Address: _____
Duties: _____

Dates of Employment (month/year) From: _____ To: _____
Starting Salary: _____ Ending Salary: _____ ☐ Full Time ☐ Part Time ☐ Temporary
Supervisor: _____ Phone #: _____
May we contact? ☐ Yes ☐ No
Reason for Leaving: _____

EDUCATION

HIGH SCHOOL

Name: _____ Address: _____

Dates Attended From: _____ To: _____ Did you graduate: _____

Degree Received/Subjects Studied: _____

COLLEGE/UNIVERSITY/GRADUATE SCHOOL/TECH SCHOOL/OTHER

Name: _____ Address: _____

Dates Attended From: _____ To: _____ Did you graduate: _____

Degree Received/Subjects Studied: _____

Special courses, training or experience acquired, including military experience:

PROFESSIONAL REFERENCE:

Name	Address	Occupation	Phone Number
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PERSONAL REFERENCE:

Name	Address	Occupation	Phone Number
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I hereby certify that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that any misrepresentations or omissions of facts in this application are grounds for disqualification from further consideration or for dismissal from employment.

If employed, I agree to conform to the rules, regulations and policies of the company. I understand that I will be an employee "at will" and either the company or I may terminate my employment relationship at any time for any reason not in violation of law.

I hereby acknowledge that I have read and fully understand the forgoing and seek employment under these conditions.

Signature of Applicant

Date